



MINUTES

of the WEST ROW Parish Council meeting held on 18th January 2023
at 7pm in THE CHURCH HALL, WEST ROW

Present:

Cllr R Hamill
Cllr A Fisher
Cllr C Bebee
Cllr T Gooch-Taylor-Balls
Cllr A Goodenough
Cllr J Goodenough
Cllr L Doyle

In attendance: Sharon Vale - Parish Clerk, D/Cllr D Waldron and Jordan Millward

1. Chairman's Welcome

Cllr R Hamill presided and welcomed all to the meeting. Everyone present was informed that the meeting was being recorded under data protection policy.

2. Apologies for Absence

Apologies were received from Cllr M Peachey, D/Cllr C Noble, D/Cllr L Stanbury and Sqn Ldr A Bell

3. Councillors' Declarations of Interest

- (a) To receive declarations of interest from Councillors on items on the agenda – None.
- (b) For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion - None.
- (c) To receive written requests for dispensations for disclosable pecuniary interests (if any) – None.
- (d) To grant any request for dispensation as appropriate – None.



4. Public Participation (10 minutes in total)

Jordon Millward attended to talk about the Community Cinema initiative and how he could help with the warm rooms film nights. Jordan will send us an itemised list of costings for the basic cinema package, and the option to support gaming consoles. He also advised that students from West Suffolk College would be willing to help as part of their work experience. To be discussed further next month.

5. Approval of Minutes

- (a) To approve the minutes of the meeting on the 16th November 2022 (**Paper A**). A motion to **APPROVE** the previous minutes was made and proposed by Cllr A Goodenough and seconded by Cllr A Fisher.
- (b) To approve the minutes of the extraordinary meeting on the 19th December 2022 (**Paper B**). A motion to **APPROVE** the previous minutes was made and proposed by Cllr C Bebee and seconded by Cllr J Goodenough.

6. External Reports

To receive reports from both the County and District Councillors and RAF Mildenhall.

- (a) Sqn Ldr A Bell – RAF Mildenhall – Non-attendance. Update as below.
 - 1. West Row Gate project has been delayed. Sqn Ldr A Bell will update us with a new date in due course.
 - 2. No planned exercises until late April 2023.
 - 3. Sqn Ldr A Bell is keen to increase informal communications between US Base Leadership and the Local Community Leaders.
- (b) D/Cllr D Waldron – Confirmed that the oil heating payment of £200 per household will be paid at the end of February. The payment will be made via the electricity bills. Businesses will benefit from a £150 payment.
- (c) C/Cllr L Stanbury – Non-attendance. C/Cllr L Stanbury sent along his colleague Jordan Millward to discuss the Community Cinema initiative.
- (d) D/Cllr C Noble – Non-attendance. Report submitted and emailed to all Councillors.



7. Planning

- (a) Planning Application – Conversion and rebuilding of Old Forge to one dwelling house and garage (following partial demolition of existing forge). 19 Beeches Road, West Row IP28 8NP (**Paper C**). **OBJECT** to the planning application for the following reasons: - (a) The development would adversely affect highway safety and the convenience of road users. (b) Effect of the development on the character of the neighbourhood. (c) Unacceptable high density – adding in more accommodation than the site should allow. (d) Over-bearing, out-of-scale and out of character. Cllr A Fisher proposed, and Cllr L Doyle seconded.
- (b) Outline Planning Application – nine dwellings, garages, and new access. The Orchard, Land off Mildenhall Road, West Row (**Paper D**). **OBJECT** to the planning application on our original ground. Existing objections still stand. Cllr A Fisher proposed, and Cllr T Gooch-Taylor Balls seconded.
- (c) Household Planning Application – front porch and two storey rear extension (following demolition of existing extension). 9 Pott Hall Road, West Row IP28 8PL. **APPROVED AND AGREED** Cllr C Bebee proposed, and Cllr A Goodenough seconded.

8. Matters Relating to Governance

None.

9. Financial Matters

- (a) Approval of Accounts – Payments – 1st to 31st January 2023 (**Paper E**) – **APPROVED AND AGREED** Cllr A Goodenough proposed, and Cllr L Doyle seconded. Additional payments were added on the night.
- (b) Approval of December 2022 Bank Reconciliation (**Paper F**) **APPROVED AND AGREED** Cllr L Doyle proposed, and Cllr C Bebee seconded.
- (c) Approval of Quarter 3 Accounts (**Paper G**). **APPROVED AND AGREED** Cllr A Fisher proposed, and Cllr J Goodenough seconded.
- (d) Approval of Quarter 3 Payments over £500 (Paper H). **APPROVED AND AGREED** Cllr A Goodenough proposed, and Cllr T Gooch-Taylor Balls seconded.
- (e) Approval of December 2022 Deposit Account (**Paper I**). **APPROVED AND AGREED** Cllr L Doyle proposed, and Cllr C Bebee Fisher seconded.



- (f) Approval of Quarter 3 Budget Comparison (**Paper J**). **APPROVED AND AGREED** Cllr A Fisher proposed, and Cllr J Goodenough seconded.
- (g) Approval of Budget for 2023/2024 (**Paper K**). **APPROVED AND AGREED** Cllr T Gooch-Taylor Balls proposed, and Cllr C Bebee seconded.
- (h) Approval of Precept Application for 2023/2024 (**Paper L**). **APPROVED AND AGREED** Cllr A Goodenough proposed, and Cllr L Doyle seconded.

10. **Matters Relating to Street Furniture/Amenity Provision**

- (a) Update on Footpaths/Bridleway Projects – Awaiting a further update from Mildenhall Parish Charities.
- (b) Report on Speed Indicator Device Findings – Marginal improvements overall.
- (c) SID post Ferry Lane to Hurdle Drove – Ferry Lane post moved to Hurdle Drove. Closed.
- (d) Update on Footpath 30 along river at bottom of The Gravel – Defer until March.
- (e) Update on Footpath from Cricks Road into Church Road – Cllr A Fisher, Cllr A Goodenough, D/Cllr C Noble and Cllr M Peachey met with Highways on site and unfortunately there is no money for new pavements. SCC will commission a survey to see how many people walk along this road and will investigate further. Cllr M Peachey also pointed out to Highways that at the end of Church Road heading towards Cricks Road, the current pavement ends about 2 yards short of where the public footpath begins. There is a small possibility we may be able to get this completed. Cllr M Peachey will chase.
- (f) Update on Brown Tourist signs along Cow and Sheep Drove – C/Cllr L Stanbury continues to work on this.
- (g) SCC Development – The S106 agreement is still be finalised. Cllr M Peachey will keep in contact with WSCC.
- (h) Update on defibrillator – Defer.
- (i) Storage facilities – Cllr L Doyle has had a quote for a 20ft delivered basic container for £4,016.40. To rent a 20ft container per month the cost would be £111.60 including VAT. Cllr A Goodenough to talk to Mark at Park Farm regarding his storage facilities. Defer until February.
- (j) Notice Board – Church Green. Defer until next year.
- (k) Blue Plaques – Defer until next year.

11. **Other Working Party Updates/Reports**

- (a) Update on Coat of Arms – Close.
- (b) Echo/Parish Magazine – Cllr C Bebee spoke to Riverside Print. To print 1000 copies A4 - 20 pages per colour copy would cost £701.43 plus VAT. A5 -



- £721.25 plus VAT - 20 pages per copy colour. Cllr C Bebee to provide advert sizing to Cllr R Hamill. Advertising rates to stay the same for this year.
- (c) Neighbourhood Plan – Survey has been completed and the prize draw taken place. The winners were – 1st prize Barbara Barker £200.00, 2nd prize Kevin Wells £150.00 and 3rd prize Adrian and Diane Isaacson £50.00. Progress meeting arranged for 22nd February at 7pm in the Church Hall.
 - (d) Warm Places – Film nights deferred until next month. Budget for each venue presented by Cllr R Hamill. Daily sessions to be reassessed next month.
 - (e) 100 Club – 35 people have so far signed up. We will remind people again in the next Parish Echo. Cash and Cheques taken to the Village Shop may be a better option for people. The Village Shop have agreed to receive payments. Draw will commence in February.

12. Allotment Matters

The public are continuing to use the path through the allotments as a go around because of the state of the footpath at Shop Drove. Clerk to speak to WSC about the condition of the footpath. AGM to be held next month.

13. Events 2023

Coronation - Cllr C Bebee has pre booked the fish and chip van. Village Hall has been booked for streaming of the Coronation. Ticket pricing and numbers to be discussed further.

14. Chairman and Councillors' Reports/Suggestions (on the night)

Cllr A Goodenough asked the Clerk to speak to SCC about the building site at the entrance to Pott Hall Road.

Cllr M Peachey took a ride around the village with Mr Terry Waters to assess the state of the various verges, overgrown hedges, trees being suffocated with ivy etc. Mr Terry Waters does an enormous amount of work keeping the village tidy. Cllr M Peachey proposed that the Clerk send him a letter of thanks and a small gift to express our thanks for his work throughout 2022. **APPROVED AND AGREED** Cllr A Goodenough proposed, and Cllr A Fisher seconded.

15. Correspondence and Exchange of Additional Information (at the discretion of the Chairman)

The meeting then closed at 21:30pm